

RESUME

Name: Chan Nim Yin (Nancy)
Sex: Female
Nationality: Canadian
Date of birth: 27.4.75
I.D. Card No.: P347751 (0)
Marital status: Married
Children: 3 girls, 1 boy
Address: Block 63, 34F, Golden Mansions, 13 Caine Rd., Hong Kong



Education 1992-1995

University of Hong Kong. Bachelor of Arts, majoring in Economics expected June 1995.
Courses included:

<i>Course</i>	<i>grade</i>
<i>Marxist Economic Theory</i>	D-
<i>History of Marxist Economic Development</i>	A
<i>History of Agricultural Communes in China</i>	A
<i>Corruption in the 'Big 5' Banks</i>	A
<i>EAS</i>	Pass
<i>Psychology 1</i>	A
<i>Psychology 2</i>	A
<i>Renaissance Organ Music 1</i>	A
<i>Post-Modern Lit. Crit.</i>	A

Demonstrated Skills

Computing: Fung's Cafe, 1992. Set up and supervised Lotus 1-2-3 database to control inventory of food stocks. Established network and World Wide Web site for Magnum Travel, 1991.

Leadership Ability

Supervised student temporary sales staff at Yaohan Department store, 1993. Elected Chairperson of the Social Service Society Planning Team of 16 members to develop a program for 1993. Re-elected unanimously by all members of the team to serve a further term as Chairperson in 1994.

Organizational Ability

Hong Kong Tourist Association, 1991. Established system for distribution of brochures to all 16 branches and was asked to set up similar system for 10 branches in Kowloon. Organized five-week China Studies trip to Canton, Shanghai, and Nanjing for 300 members of the China Studies Society in 1991.

Interpersonal Skills

Hong Kong Tourist Association, 1991. Solved problems and handled around 20 complaints per day from foreign tourists at the HKTA office in Kowloon. Member of Arts Faculty Staff Student Consultative Committee with special responsibility for handling referrals for counselling.

Writing Ability

Sub-editor and frequent contributor to 'Stockwatch', the newsletter of the Student Investment Council from 1991 -1993. Part-time tutor at the Rapid Results Writing College, 1994.

Communication Skills

Fluent speaker of Putonghua, Cantonese and English. Intermediate level reading skills in Serbo-Croat and Urdu. Trained in presentation skills as part of my English Enhancement Course. Regular participant in debates organized by HKU Students Union.

Athletic Ability	Regular member of the Hong University women's weightlifting team which won the gold medal at the World Student Games in Mogadishu in 1992.
Hobbies	Music, jogging, reading
Availability	31st July,1995
Expected Salary	\$15,000 p.a
Reference	Mr Chris Patten Government House Hong Kong