

## Positive language

Sometimes you can say the same thing or describe the same point in a variety of different ways. Each description might have a different effect or create a different impression on the receiver

***Tick the expression which is more likely to impress the receiver and to contribute to a more favourable impression.***

1.  I appreciate job security  
 I want a nice, safe job
2.  I like watching TV every evening  
 I enjoy following world events in the media
3.  I prefer a flexible approach, and to explore all avenues  
 I don't have any particular ideas on how to do this
4.  I had a great skiing holiday in Canada last year  
 I enjoy international travel
5.  I gained experience in dealing with telephone enquiries  
 I learned how to answer the phone
6.  I am keen to acquire new skills to apply to the job  
 I don't know how to do that so I would need training
7.  I got pretty average grades most of the time  
 I was consistently successful at school
8.  I have used a variety of computer applications  
 I mainly use the computer for playing games
9.  My term project was rather difficult and boring  
 I did an in-depth investigation for my term project which was highly relevant to my career interests
10.  I am easily bored by office routine  
 I prefer to be challenged by different responsibilities and opportunities
11.  I want a lot of money  
 I expect that the reward would be commensurate with my qualifications
12.  My university career demanded independence and high academic standards  
 I didn't go to lectures but managed to pass most of the exams

13.  I am quite slow but I get there in the end  
 I demonstrate perseverance and determination
14.  I 'm keen to start making a contribution to society as soon as I can  
 I need to start earning money really fast to pay off my debts
15.  My friends think I'm really weird  
 I have original and creative ideas
16.  I prefer to keep my options open for the time being  
 I haven't got a clue about what I want to do in future
17.  I expect to work as an office cleaner  
 I will be responsible for general office maintenance duties
18.  I am a good communicator and can create a congenial atmosphere  
 I find it difficult to stop to stop talking but I like playing practical jokes on colleagues
19.  I enjoy a leadership role  
 I like telling other people what to do
20.  My last job was collecting and posting letters  
 I was responsible for organising the mail distribution system
21.  I'm sociable and approachable  
 I spend all my time chatting and laughing
22.  I prefer independent work  
 I dislike working with other people as part of a team
23.  My present job is really boring  
 I'm looking for greater responsibility than offered by my present job
24.  I take a consultative approach  
 I don't like being held responsible and taking decisions alone
25.  I hope that I will get a nice office when I start work  
 I look forward to joining the team and meeting my new colleagues